

# HARPSWELL COASTAL ACADEMY

## BOARD OF DIRECTORS MEETING

October 18, 2017

8 Leavitt Drive, Brunswick

4:40-6:37

## Minutes

### Board Members in Attendance:

Sally Mackenzie, Chair  
Ed Harris, Vice Chair  
Sharon Whitney, Secretary  
David Jean  
Nancy Andersen  
Eileen Hornor  
Cynthia Shelmerdine  
Carrie Branson (non-voting, Executive Director)

**Faculty and Staff:** Scott Barksdale

### Public:

Ian Poeraatmadja

### I. Welcome and Consent Agenda

Sally Mackenzie called the meeting to order at 4:40 pm. The minutes of the September 20, 2017 meeting were removed from the consent agenda to correct three spelling errors. Cynthia Shelmerdine then moved to approve the minutes, seconded by Nancy Andersen. The Board unanimously **approved** the motion.

### II. Public Comment

There was no public comment.

### III. Vote on New Board Member

Ian Poeraatmadja introduced himself and then stepped out of the room to allow the Board to discuss asking him to join the Board. He is a 2017 graduate of HCA who lives locally and attends SMCC.

Ed Harris moved that we invite Ian to join the board, seconded by Cynthia Shelmerdine. The Board unanimously **approved** the motion. Ian returned to the room and accepted our invitation.

### IV. Election of Officers

After the Board discussed changes in Board responsibilities, Sally Mackenzie advised three changes to officer assignments:

- David Jean, Treasurer
- Cynthia Shelmerdine, Secretary
- Sharon Whitney, member of Executive Committee

A motion to this effect was made by Ed Harris, seconded by Eileen Hornor. The Board unanimously **approved** the motion.

## **V. School Information**

**Enrollment:** The October 1 number is 194. The budgeted number is 205. The figures will be complete in one week. Depending on the state money received by the end of the year, we may need to adjust the budget.

**Substance Abuse & Tobacco Policies:** The Board discussed the proposed Substance Abuse and Tobacco Policies, which are modelled on those of other schools. Ed Harris moved that the board accept the policies, seconded by Nancy Andersen. The Board unanimously **approved** the motion.

**Division 1 Update and Introduction of Scott Barksdale, Principal:** Scott Barksdale talked with the Board about his background in education and previous work experience. He is excited about teaching and joining the leadership team at HCA. He likes to offer students “rigor at just the right level,” to engage them in study of primary sources, and to make the connection between head and heart. The Board expressed their excitement about having Scott join the team.

## **VI. Finance**

David Jean reported that the audit went smoothly. The committee is working on finances for the Charter renewal, pending final figures from the state and final enrollment numbers from HCA. These figures will enable us to finalize the budget.

## **VII. Advancement**

Eileen Hornor reported that invitations to the Narwhal Fest have gone out. The event will take place on Friday, October 27 at the Harpswell campus. The Advancement Committee’s plans for quarterly fundraising events are going well, but fund raising from individuals needs more work.

## **VIII. Preparation for Charter Commission visit on Nov. 1**

The Charter Commission will meet with parents from 12-1 pm, with the Board from 1-2 pm, and with Leadership Team and Faculty from 2-3 pm. They will hold a public hearing from 4-6 pm.

John D’Anieri is annotating the Charter Renewal Application for the Board, highlighting key points of probable focus.

The application includes three proposed shifts in current policy:

- Change class size from 40 to 30 students

- Move to 2 tiers of attendance monitoring, to allow more intervention for students with a history of truancy
- Move toward a more integrated evaluation of academic performance, with equal weight given to various indicators, including growth, proficiency and outcomes.

## **VI. Adjourn**

At 6:37 Eileen Hornor made a motion to adjourn the meeting, seconded by Nancy Andersen. The Board unanimously **approved** the motion.

Respectfully submitted,

Cynthia Shelmerdine, Secretary