



Draft Minutes of HCA Board of Directors Meeting September 15, 2021 Zoom

Board Members Attending: Cynthia Shelmerdine, Nancy Anderson, David Jean, Sally Mackenzie, Peggy Muir, Ed Harris. Absent: Barbara Merson, Kathy Wilson
Also in attendance: Scott Barksdale, HOS; Amy Bundt, Director of Finance and Operations; Fern Desjardins, Maine Charter Commission.

Cynthia called the meeting to order at 4:35 pm.

Consent agenda (Minutes of the June 16, 2021) was adopted.

Update from Head of School :

Scott introduced Amy Bundt, the newly arrived Director of Finance and Operations. She spoke briefly about her background.

Scott updated the Board on Amanda Wogaman's status and how the school is preparing for any eventuality with help from NAMI and local LCSWs. He has a substitute for the guidance role who was going to take over in November. She will start on Monday and be supported by a retired guidance counselor.

The enrollment stands at 182 students. There are some more students who may join the school. Scott reiterated that a solid teaching staff will help with retention. He says the pieces are in place to have more success in keeping students.

Re: Covid. Protocols are in place, specifically masks inside for everyone, but if someone is speaking to a whole class, whether a student or a teacher, masks can be removed because the speaker will be socially distant from others. There are mask breaks throughout the day when students are eating or outside. Scott reported that 100% of faculty are vaccinated. He knows this because the state asked for percentages.

Ed asked about ensuring all staff members are vaccinated. Dave objected to the notion of mandates and also to requiring students to be masked. He was asked to supply some studies that indicate the dangers of masks for students.

Strategic Plan:

Scott led the Board through the final piece of goal formulation for the Board's part of the strategic plan that was begun at the BOD retreat in August. The stakeholders for the Academic Performance part of the plan are members of the Leadership Team (four teacher leaders, Mae and Scott). Cynthia will circulate the finalized plan, but essentially the Board's goal for Academic Performance is

Support the Leadership Team in identifying and tracking quantitative and qualitative measures of the success of HCA programming.

Executive Committee:

The Executive Committee had already accepted the name change of the Advancement Committee to Development and Marketing. More details of plans for this committee will be forthcoming.

Committee assignments: Sally will move from Finance to Academic Oversight. She will also remain a member of the Development and Marketing Committee. Cynthia will talk to Kathy about joining the Finance Committee.

Cynthia urged all committee chairs to schedule a committee meeting before the October 20 Board meeting, if possible. One task of each committee is to develop action steps to meet the year one goals of the strategic plan.

Adjournment:

The meeting adjourned at 6:16 on a motion by Cynthia, seconded by Dave.