



School Lunch Updates

Starting Monday, September 14

Dear HCA Families,

Children need healthy meals to learn. Nicole, Lisa and the team at HCA have been hard at work creating and serving healthy school breakfasts and lunches these opening days with a heightened level of safety for all. Starting Monday, September 14th, all students will be logged in for lunch and balances will start accumulating. Please do your part by following these steps:

STEP 1: Fill out an HCA Lunch Program Registration Form

Now that we have all settled into the school year, we ask everyone to submit their HCA Lunch Program Registration Form (also known as the Free/Reduced Lunch Form), found [HERE](#). Please fill out the application and email it, send it in with your student, or mail it to:

Harpowell Coastal Academy Division 2/3
c/o Andrew Smaha
8 Leavitt Drive
Brunswick, Maine 04011
asmaha@harpowellcoastalacademy.org

**ALL FAMILIES SHOULD SUBMIT THE FORM -- EVERY SCHOOL YEAR --
REGARDLESS OF YOUR INTENT TO PARTICIPATE IN SCHOOL LUNCH AND
REGARDLESS OF ANTICIPATED STATUS.**

Grab-and-Go breakfast options will always be made available to HCA students free of charge. Lunches are provided at \$4.00 per meal. Those who qualify for reduced status will pay \$2.50 per meal. Those qualifying for free status pay no fee for lunch.

Second lunches are available for \$4.00 or seconds of sides only for are available for \$0.75. All students, regardless of paid/reduced/free status are responsible to pay

the full amount for seconds.

STEP 2: Open the lunch account in Infinite Campus and seed your student's account with funds.

To access the online lunch information and payment service, please navigate to your Campus Parent via the app or online:

<https://mecloud2.infinitecampus.org/campus/portal/parents/harpswell.jsp>

On the left hand index click on Food Service and you will be able to see the balance for your student(s). You can also submit a payment by clicking Pay, specifying amounts and adding it to your Cart. Once in your cart you will be able to enter your electronic payment information and submit the payment. This method of payment will incur a processing fee; if you wish to avoid these fees please send cash or check with your student payable to Harpswell Coastal Academy. Don't forget to write your student's name and "lunch" in the memo. Check payments may take up to a week to appear on your student's account. Online payments are nearly instantaneous.

FAQs

1. Do I need to fill out an application for each child? No. Complete the application to apply for free or reduced price meals. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Be sure to indicate all household members, including those who do not attend HCA.
2. Who can get free meals? Children in households receiving Supplemental Nutrition Assistance Program (SNAP) benefits (formerly the Food Stamp Program), or getting TANF, and most foster children can get free meals regardless of your income. Also, your children can get free meals if your household income is within the free limits on the Federal Income Guidelines.
3. Can homeless, head start, runaway and migrant children get free meals? Yes.
4. Who can get reduced price meals? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Chart, shown on the application.
5. Should I fill out an application if I filled one out last year? Yes. A new form is needed annually.

6. I get WIC. Can my child(ren) get free meals? Yes. Please still fill out an application.
7. Will the information I give be checked? No. All data is kept confidential.
8. If I don't qualify now, may I apply later? Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start receiving SNAP or getting TANF or other benefits. If you lose your job, your children may be able to get free or reduced price meals.
9. What if I disagree with the school's decision about my application? You should talk to school officials.
10. May I apply if someone in my household is not a U.S. citizen? Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced price meals.
11. Who should I include as members of my household? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends). You must include yourself and all children who live with you.
12. What if my income is not always the same? List the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 per month. If you normally get overtime, include it, but not if you get it only sometimes.
13. We are in the military, do we include our housing allowance as income? If your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. All other allowances must be included in your gross income.